



Sheldon Community Fire & Rescue

8407 C.E. King Parkway

Houston, Texas 77044

(281) 458-1431

(281) 458-7394 - Fax

www.sheldonfd.org

Sheldon Community Fire & Rescue is currently accepting applications for the positions listed below:

Full-Time FF/EMT B (Compensation TBD)

Applications may only be obtained in person at the above-listed address during the times of:

Monday, October 5th thru October 9th between the hours of 10:00 – 17:00

Monday, October 12th thru October 15th between the hours of 10:00 – 1700

Applications will be accepted by hand-delivery only through October 16, 2015, at 4:00 p.m., to the above-listed address.

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Minimum Qualifications:

- Texas Commission on Fire Protection – Basic Certified Firefighter Certificate.
- Texas Department of Health – License to practice EMT-B or higher.
- Valid Texas Driver's License – (Class B preferred).
- No unacceptable criminal or driving histories including but not limited to DUI/DWI, drug offenses, etc.
- Physical capability to perform all duties as required.

Preferred Qualifications:

- Experience in firefighting and EMS duties.
- Fluent in English with Spanish speaking capabilities.

Employee Benefits:

- Health Insurance – 100% employee coverage.
- Dental and Vision Insurance – 100% employee coverage.
- Short Term and Long Term Disability Insurance – 100% employee coverage.
- Life Insurance/Accidental Death & Dismemberment – 100% employee coverage.
- 401(k) retirement program available to qualifying employees.
- Paid vacation and sick leave.

Serving Our Communities With Pride

Hiring Process:

- Request in person, complete and submit application with legible copies of the following:
 - TCFP Fire Protection certificate.
 - Texas License to practice EMT – B or higher.
 - Texas Driver's License.(Class B preferred)

Applications submitted without the documents listed above will not be given further consideration in the employment process.

- Chosen candidates will receive a formal invitation by phone and/or email to participate in the written general knowledge exam scheduled for:

October 22, 2015, at 8:00 a.m., at 12911 South Lake Houston Parkway 77044

No entry to testing after 8:15 a.m.

Test based on IFSTA Essentials Manual 6th Edition

- An overall passing exam score of 70% must be achieved in order to be considered for invite to a panel interview.
- Date for panel interview TBD
- After interviews are completed, applicants will be notified of their ranking and if positions are available.
- Applicants being considered for job offering will be required to undergo and successfully pass a drug screening at their own expense.
- After clearance by the selected physician/lab an offer of employment in a probationary status will be made.
- Upon successful completion of ninety (90) days of employment, expenses of the drug screening will be refunded.